

**Tyngsborough Sewer Commission**  
**Meeting Minutes**  
**September 27, 2012, 6:00 pm**  
**Location: Tyngsborough Town Hall, Inspectional Dept**

**Commissioners Attending:** Jeff Hannaford (JH), Gerry Foley (GF), Fred Perrault (FP)  
**Also attending:** Caryn DeCarteret, Administrator

**SDCC Members present:** Walter Eriksen  
Allen Mello  
Chris Melin

**Call to Order**

The meeting was called to order by Jeff Hannaford at 6:04 PM.

Approved 10/25/12

**Item 1) Citizens' Time**

None

**Item 2) Joint Meeting with Sewer Design and Construction Committee (SDCC)**

*Motion by GF to delay the joint meeting due to lack of quorum. 2<sup>nd</sup>: GF Motion carries 3-0-0*

**Item 3) Administrator's Report** (copy of report attached)

1. Minutes from 9/13/12 for approval: *Motion to approve: GF, 2<sup>nd</sup>: FP Motion carries 3-0-0*
2. Draft Covenant Agreement:  
*The Commissioners reviewed the draft covenant agreement. The Administrator indicated that she was waiting for Town Counsel the comment on adding a paragraph regarding the release to the covenant and recording requirement at the Middlesex Registry of Deeds*
3. FY 13 Commitment 11 & 13: *The Commission signed the commitments.*

**Item 4) Superintendent's Report** (Copied from attached report)

Superintendents Report

9-27-12

1. Crew performed inspections at the pump stations as required. Generators are tested every Wednesday along with control panel inspections
2. Maintain yards at all stations, including meter pits.
3. Performing general maintenance at the stations, painting concrete and touchup on buildings
4. Jefferson: Picked up the pump that was repaired at Flygt Pump in Woburn. Reinstalled in wet well, tested system and found it to be working properly. Removed the alarm panel (Chatter Box) and installed a Mission 110 unit programmed and placed into service
5. Alarm calls:  
9-25-12 (10:47 pm) Jefferson Ave: pump fault – reset pump.  
9-26-12 (7:26pm) Bridge Meadow: pump fail - relay replaced.  
9-27-12 (7:26am) Willowdale Ave: communications fail. -  
System restored.

Thank you,  
Allen Curseaden

**Item 5) Correspondence**

None

**Item 6) Complaints**

None

Approved 10/25/12

**Item 7) New Business**

None

**Item 8) Old Business**

None

***Motion by FP to return to Item 2: Joint Meeting with Sewer Design and Construction Committee. 2<sup>nd</sup>: GF Motion carries 3-0-0***

**Item 2) Joint Meeting with Sewer Design (SC) and Construction Committee (SDCC)**

JH opened the joint meeting of the Sewer Commission and Sewer Design and Construction Committee (SDCC) at 6:15pm.

Members Attending:    Sewer Commission:    Jeff Hannaford, Gerry Foley, Fred Perrault.  
   SDCC:                                   Chris Melin (CM), Allen Mello (AM), Walter Eriksen (WE)

                                 Woodard & Curran:    John Himlan, John Daniels,  
                                 Consulting Engineers

                                 Residents:                                   Cindy and Theodore Gabriel of 5 Gloria Avenue

JH gave an explanation of the survey that was mailed to the Sunset Park resident regarding the possible sewer expansion, the results to date and the petition from the residents of Lawrence and Brookside to opt out of the expansion. The change to the cost, lack of support going forward for Town Meeting and the overwhelming number of respondents who are looking for the cost to be paid by the general fund.

The Commission and Committee discussed the need for sewer in the area. CM thought that demographics should have been considered in the survey, as well as how long each home has been owned by the current homeowner and when any new septic systems were installed. The SDCC and SC discussed abandoning the Sunset Park expansion project and how to notify residents.

***Motion to abandon the Sunset Park sewer expansion project at this time and withdraw the application to SRF was made by GF. Second: FP. The motion carried 3-0-0.***

John Daniels from Woodard and Curran brought to the attention of the SC and SDCC a program which may be available to the Town in which the Board of Health would receive a Federal grant administered by the Commonwealth, which would allow the BOH to lend up to \$200,000 per year to residents through a septic betterment program. The BOH could in their discretion lend monies to residents with failing septic systems to help pay for the drain layer portion of the connection cost. John will have Rosemary Blacquier from Woodard and Curran email information about the program.

The SC and SDCC discussed the next possible phases for expansion which included Phase I West and Phase II. Phase I West would cover more commercial properties in Town, but would require either an agreement with Nashua to be in place or the ability to trade off flow with Hudson, NH. Discussion of the possible benefits of Westford Road expansion vs benefits of Kendall Road expansion.

JH also brought the SDCC up to date regarding the meetings with the surrounding towns regarding the negotiations for the new Lowell IMA.

**Item 9) Adjournment**

*Motion to close the joint meeting of the Sewer Commission and Sewer Design and Construction Committee at 7:20pm was made by JH. Second: AM. The motion carried 5-0-1.*

*Motion to adjourn at 7:20pm was made by GF. Second: FP. The motion carried 3-0-0.*

Approved 10/25/12